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## Meeting Minutes

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## Board of Education Meeting

5/7/2015 6:30:00 PM

Historic Currituck Courthouse

### **Attendees - voting members**

Dr. Bill Dobney     Chair  
 Jackie Simmons     Vice Chair  
 Dwan Craft           Board Member  
 Karen Etheridge     Board Member  
 Darnell Gaddis       Board Member

### **Attendees - other**

Allison Osmon        Superintendent  
 Katie Traylor         Student Board Member  
 Alexandra Carter     Student Board Member

### **A. Call to Order**

1. Invocation
2. Pledge of Allegiance
3. School Spotlight -Jarvisburg, Principal Steve Blackstock & JP Knapp Early College, Principal Steve Basnight  
 Jarvisburg Elementary School Principal, Steve Blackstock said all the BOE members had recently visited the school. He introduced 2nd grade teacher Ms. Dail. Ms. Dail and her students demonstrated brain breaks which help students regain focus. These exercises promote the use of both sides of the brain. Using dice, various exercises were selected for the students.

JP Knapp Early College, Principal Steve Basnight and Denise Fallon, Assistant Principal, explained the use of Senior Seminar. During a student's senior or super senior year, they may not be in the actual school building very often. Senior Seminar is time used to connect to those student and provided them with information about being successful in college and successful in life. During this time students can complete college and scholarship applications and also receive guidance on becoming volunteers in the school and in the community.

4. May 7, 2015 Work Session Review  
 The following items were reviewed and discussed during the Work Session:
  - Superintendent Vacancy Announcement, Search Timeline and Community & Staff Input Survey
  - Revision to Regulations Code: #3400R- Evaluating Student Progress
  - Interim Budget Resolution for 2015-2016 School Year
  - 2nd Reading of Revision to Policy #7500 Workday & Overtime
  - 1st Reading of Revision to Leave Policy #7510
  - Requesting Increase to 2015-2016 School Lunch Cost.
5. Approval of Agenda (Action)  
Motion made by: Dwan Craft  
Motion seconded by: Darnell Gaddis  
Voting  
 Unanimously Approved

### **B. Globally Competitive Students**

1. Student Recognition  
 Terrie Godfrey, Principal of Shawboro Elementary School, introduced Courtney Doxey and thanked her for volunteering in the classrooms. Courtney is a senior at Currituck County

High School. Amy Morris, teacher at Shawboro Elementary, spoke about the difference and impact Courtney has made in the Exceptional Children's class. She also creates exercises that encourages all the students in the class to participate.

2. Student Board Member Reports

Katie Traylor and Alexandra Carter will be graduating this year. The Senior Student Board Members presented their final report. The Junior Board Members also presented information on past proms, athletics, and recent student competitions. The junior students thanked the seniors for their help and guidance.

3. Field Trip Requests (Action)

1. CCHS Golf to Regionals, Greenville, NC May 3-4, 2015
2. CCHS Track to State Meet, Greensboro, NC May 15-16, 2015
3. CCHS Art Students to museums in Raleigh, NC May 29-30, 2015
4. CCHS ROTC to Citadel, Charleston, SC June 14-15, 2015 \*See funding note
5. CCHS FFA State Convention, Raleigh NC June 16-19, 2015
6. CCHS FFA Whitelake Camp, Elizabeth Town, NC June 22-26, 2015
7. CCHS FFA Leadership Conference, Washington DC July 7-July 12, 2015

Motion made by: Jackie Simmons

Motion seconded by: Dwan Craft

Voting

Unanimously Approved

4. Revision to Regulation Code: 3400 R - Evaluating Student Progress

Assistant Superintendent, Sandy Kinzel, informed the Board of changes to the district's regulations for Policy 3400 Evaluating Student Progress. The changes are due to revision of State Board of Education Policy GCS-L-004. This policy contains the standards for Electronically Generated High School Transcripts.

Effective with the 2015-16 school year, all students in grades 9 - 12 will be graded using a ten (10) point grading scale with 90 - 100 an "A"; 80 - 89 a "B"; 70 - 79 a "C"; and 60 -69 a "D." There will be no plus/minus or augmented scales. Grades should be reported numerically. This grading scale should also be used with any course taught in middle school that carries high school credit. Effective with the Freshman Class of 2015, a new weighting scale will apply to honors and college-level classes. Honors credit beyond standard weights will carry an additional .5 quality point and any college-level course -- AP, IB, community college (authorized additional weight by the Comprehensive Articulation Agreement), university -- will carry an additional 1.0 quality point. The maximum credits earned would be 4.5 for an "A" in honors and 5.0 for an "A" on a college-level course. Upperclassmen will continue with the current weighting system through graduation.

In addition to these changes specific to high schools, Currituck County Schools will use a 10 point grade scale for grades 3-12 beginning 2015-16 and report Honor Roll for high schools at the end of each semester.

Because the revisions are to current regulations and not to Board policy, a vote is not required.

**C. 21st Century Systems**

1. Superintendent Vacancy Announcement, Search Timeline and Community & Staff Input Survey (Action)

Dr. Dobney announced the superintendent search will be conducted in-house rather than using a search agency. Knowledge of Currituck County School or demographics that are similar to the county is preferred. The application is available on-line rather than paper copies which reduce the cost of mailing, handling, etc. The application deadline is June 10, 2015. The announcement and online application will also be sent to various agencies that will advertise- including nationally.

An on-line survey and public and staff meetings will be used to gather the communities' input on the preferred characteristics and qualities of a superintendent

2. Interim Budget Resolution for 2015-2016 School Year (Action)  
Laurie Trussell, Finance Director, presented an Interim Budget Resolution for the 2015-2016 school. The district will operate under the interim budget until state and federal allotments are received.

Motion made by: Karen Etheridge

Motion seconded by: Dwan Craft

Voting

Unanimously Approved

3. Requesting Increase to School Lunch Cost beginning 2015-2016 School Year (Action)

Angela Rodriguez, Child Nutrition Director, explained how student lunch and breakfast costs are formulated by comparing the difference between paid lunch reimbursement and cost to free & reduce reimbursement. The difference is reviewed annually. Ms. Rodriguez recommended a price increase of .15 to all lunches. This would increase elementary lunch to \$2.50 and middle & high school lunch to \$2.75. Breakfast costs will remain the same.

Dwan Craft said she did not want to increase prices but realized there were compliance issues. Mr. Simmons also expressed his concern with the increase being passed to parents. A student that buys lunch every day will pay \$27 more a school year. Mr. Simmons added that he was pleased to see more fresh fruits and vegetables being served. Ms. Rodriguez added that with the new bid process she was hoping to serve additional new items.

Motion made by: Darnell Gaddis

Motion seconded by: Dwan Craft

Voting

Unanimously Approved

#### **D. Consent Agenda (Action)**

Motion made by: Darnell Gaddis

Motion seconded by: Jackie Simmons

Voting

Unanimously Approved

1. Personnel Report Dated May 7, 2015
  - a. (c) Leave Request
2. Approval of One Year Contracts for Teachers
3. Approval of Administrative Contracts
4. Board Meeting Minutes for April 2, 2015
5. (c) Closed Session Meeting Minutes for April 2, 2015
6. (c) Closed Session Meeting Minutes for April 16, 2015
7. 2nd Reading & Adoption of Revision to Policy #7500 Workday & Overtime
8. 1st Reading of Revision to Leave Policy #7510
9. Approval of Career & Technical Assurances
10. Approval of Pay Calenders for 2015-2016 School Year
11. Maintenance Contracts:
  - a. Carrier Corporation
  - b. Colonial Webb

#### **E. Public Comment Session for Superintendent Qualities & Characteristics Input**

There were no public comments. The session was closed.

**F. Public Comment Session**

There were no public comments. The session was closed.

**G. Information Items**

1. Next Work Session - June 30, 2015- 9:00 a.m. at Historic Currituck Courthouse
2. Next Board of Education Meeting - June 30, 2015- 9:30 a.m. at Historic Currituck Courthouse
3. A Closed Session will follow meetings - June 30, 2015- 10:15 a.m. at Historic Currituck Courthouse

**H. Board Member Comments**

Karen Etheridge thanked everyone that reached out to her and her family during their time of grief. The cards she received were very touching. She also thanked the teachers of Currituck Co Schools for making a difference in the lives of the students.

Jackie Simmons wished the departing student board members the best in all of their future endeavors. He thanked the administrative staff for creating the documents and assisting with the superintendent search. Mr. Simmons congratulated Currituck resident, Sam Walker on his recent success with forecasting on the national level news . In closing he mentioned Teacher Appreciation Week and that teachers truly have the hardest job.

Dwan Craft visited all ten schools in the past month. She thanked Courtney Doxey for volunteering, congratulated Alexandra Carter for being nominated into the NCFBLA Who's Who and congratulated Hannah McClellan for being accepted to attend Governor's School of North Carolina.

Darnell Gaddis visited several schools over the past month and was very impressed with each visit. She added that the Minister's Council Meetings will resume next year and encouraged churches to participate.

Dr. Dobney said he visited the CCHS automotive shop where he was impressed to see the new lifts . The Agriculture Department's storage space and greenhouse are being renovated. In closing he thanked the teachers for their efforts and agreed that teachers do have the most important job.

**I. Adjourn Meeting (Action)**

Motion made by: Dwan Craft

Motion seconded by: Darnell Gaddis

Voting

Unanimously Approved

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Chairperson

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Secretary